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Best Practices for Using Toys to Drive Meeting Success

You can improve your business meetings by using office toys. Here are some ways to get more out of your next company meeting or training session:

Attention Span – **Keep their hands busy and their minds open.** Hand out office toys to keep attendees focused. Attention spans will increase if attendees have something to manipulate in their fingers.

Attendance – If employees know that toys are given out at a meeting, they will **show up** and will **stay to the end**. Give toys to employees who arrive on time. If they arrive late, they don't get a toy. Late arrivers will be very disappointed. On the flip side, give an office toy to folks who stay for the entire meeting. It will be a fun reward for staying.

Participation – Encourage people to **give feedback and get involved** in the meeting by giving office toys to audience members who ask good questions or are the first to answer. The entire room will be on the edge of their seats absorbing everything you say.

Bowl of Office Toys – Place a bunch of small, inexpensive toys in a bowl or basket in the **middle of the table** or near the door. Choose office toys that are all the same style or a variety. Be sure to pick "quiet" office toys so they aren't a distraction during the meeting. Folks should return the office toys to the basket after the meeting to be used next time.

Handouts/Rewards – Keep a variety of office toys on hand to **give out** during the meeting. Office toys make **great rewards** for reaching certain business objectives, making quotas, or staying within budget.

Props and Games – Use office toys as props to **support your lessons**. Themed office toys help reinforce key ideas and points. Trainees will be reminded of important messages long after the meeting has ended.

Let's face it – business meetings aren't on the top of everyone's list of favorite things to do. But, they are a necessary part of the operation. Take it from us, business people love to play with office toys and will respond favorably if you incorporate them into your next meeting.